

First Aid Policy Appendix



Shoeburyness High School

<i>Review date</i>	<i>September 2023</i>
<i>Reviewed by</i>	<i>Dr F Haddock</i>
<i>Next review date</i>	<i>September 2024</i>

Point 3 of the SECAT First Aid Policy

There are many first aiders throughout the school. When a child needs to go home or family contacted, this is always through the school office.

Point 6 of the SECAT First Aid Policy

Records are made for every incident involving first aid in our first aid book. This is completed by the person treating the child. These records are returned to the office and stored. Where a parent needs to be alerted (all head injuries) this is done via the office.

Name/Type of Training	Name of Member of Staff	Date Course Attended	Date for Training to be Updated (where applicable)
3 Day First Aid at Work (fully qualified)	Joanne Beadle	14, 15 & 16 Sept 22	September 2025
3 Day First Aid at Work (fully qualified)	Holly Barbosa	7, 8 & 9 Sept 22	September 2025
3 Day First Aid at Work (fully qualified)	Kevin Smith	6, 7 & 8 Nov 23	November 2026
3 Day First Aid at Work (fully qualified)	Donna Neale	30 & 31 Oct & 1 Nov 23	Oct/Nov 2026
3 Day First Aid at Work (fully qualified)	Bernard William	18, 19 & 20 May 22	May 2025
1 Day Course for Emergency Paediatric First Aid	Casablanca Kwok-Heon	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Claire Curtis	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Connie Sexton	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Danielle Griggs	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Danielle Hedley- Jameson	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Madeleine Scates	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Naboneeta Basak	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Phil Oodian	19/07/2023	July 2026
1 Day Course for Emergency Paediatric First Aid	Sian Jowett	19/07/2023	July 2026
Duke of Edinburgh Outdoor First Aid	Louise Rudd	18 & 19 March 2023	March 2026
Duke of Edinburgh Outdoor First Aid	Greg Smart	18 & 19 March 2023	March 2026
Duke of Edinburgh Outdoor First Aid	Richard Watson	18 & 19 March 2023	March 2026