



Shoeburyness High School
a member of
Southend East Community Academy Trust

Provider Access Policy

**'Building Strong Partnerships, Building Strong Community,
Building Strong Schools'**

Status:	Statutory January 2023
Updated:	May 2026
Next Review Date:	May 2027
Reviewed and monitored by:	Mrs L Fanning (Careers)
Lead Member of Staff:	Mr J Banks (Safeguarding)
Signed by CEO:	



Provider Access Policy Statement

(To include The Department for Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023)

Ownership: Shoeburyness High School – Secat Trust

Rationale:

High quality careers education and guidance in school or college is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work, including the routes to jobs and careers that they might find engaging and rewarding. This policy sets out the arrangements for managing the access of education and training providers to pupils at SHS for the purpose of informing them about approved technical education qualifications, apprenticeships, T Levels, further education opportunities and other post-16 and post-18 pathways.

Commitment:

Shoeburyness High School is committed to providing high-quality, impartial careers education, information, advice and guidance that enables pupils to make informed decisions about their future learning and career pathways. The school will not promote its own provision over other routes. This policy complies with the school’s statutory obligations under Section 42B of the Education Act 1997, as amended, and the requirements of the Provider Access Legislation (PAL).

Aims:

Shoeburyness High School policy for Access to other education and training providers aims to:

- Provide pupils with impartial information about the full range of academic, vocational and technical pathways available.
- Ensure access to providers of apprenticeships, technical qualifications, T Levels, further education and training opportunities.
- Support pupils in making informed choices regarding their future education, employment and career routes.
- Meet statutory careers guidance requirements and support the Gatsby Benchmarks.
- Ensure compliance with Provider Access Legislation, to reduce drop out from courses and avoid the risk of students becoming NEET (Not in education, employment or training).

Student Entitlement:

Shoeburyness High School supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the legal requirement to provide at least six encounters with providers of approved technical education qualifications and apprenticeships during a pupil’s secondary education:

- SHS will ensure the delivery of:
- Two meaningful and interactive encounters in Key Stage 3 (Years 8–9)
- Two meaningful and interactive encounters in Key Stage 4 (Years 10–11)
- Two meaningful and interactive encounters in Key Stage 5 (Years 12–13)

Encounters/Opportunities for Provider Access may include:

- Options Evenings
- Curriculum-linked Careers Activities
- Careers Fairs
- The RSHE Programme
- Employer Engagement Activities
- The Work Experience Programme
- Apprenticeship Presentations
- Curriculum Enrichment Activities
- Post-16 and Post-18 Progression Events

Development:

This policy has been developed and is reviewed annually by the Careers Leader Mrs L Fanning / Headteacher- Mrs T L Jones) based on current good practice guidelines by the Department for Education.

Links with other policies:

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

Equality and Diversity:

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Shoeburyness High School is committed to encouraging all students to make decisions about their future based on impartial information and uses the services of Southend Local Authority.

Requests for access:

Requests for access should be directed to Mrs L Fanning, who may be contacted by email or telephone: LFanning@shoeburyness.secat.co.uk, or 01702 292286.

Grounds for granting requests for access:

Access will be given for providers to attend during school assemblies, timetabled Careers or RSHE lessons, and Careers Events that Shoeburyness High School is arranging. Students may also travel to visit another provider, as part of a trip to be organised in partnership with Shoeburyness High School.

Details of premises or facilities to be provided to a person who is given access:

Shoeburyness High School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

Live/Virtual encounters:

Shoeburyness High School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

Management:

The Careers Leader: Mrs L Fanning (Assistant Headteacher) coordinates all provider requests and is responsible to her senior management line manager (Mr Banks – Deputy Headteacher).

Complaints Procedure:

Any complaints about this policy should be directed to Mrs L Fanning: LFanning@shoeburyness.secat.co.uk - who will then raise the complaint to Mrs T L Jones the Headteacher of Shoeburyness High School.

Monitoring review and evaluation:

The Policy is monitored and evaluated annually via the Senior Leadership Team & Secat Trust

Policy Coordinator: Mrs L Fanning (Assistant Headteacher)