

English Functional Skills

100% Exam Assessed

Exam Board = Edexcel

HOF = Miss R Roberts

Topics to Revise

Reading:

- Identify and understand the main points
- Compare information and opinions in different texts
- Distinguish between fact and opinion
- Recognise that language can be varied to suit different audiences and purposes
- Use a dictionary to look up the definitions
- Understand organisational and structural features (index, menus, subheadings, paragraphs)
- Infer from images meanings not explicit in the accompanying text
- Recognise vocabulary typically associated with specific types and purposes of texts (formal, informal, instructional, descriptive, explanatory, and persuasive)
- Read and understand a range of specialist words in context

Topics to Revise

Writing:

- Use a range of punctuation correctly
- Use correct grammar
- Spell words used most often in daily life
- Communicate information clearly,
- Write text of an appropriate level of detail
- Use format, structure, and language appropriate for audience and purpose
- Write consistently and accurately in complex sentences, using paragraphs where appropriate

Speaking and Listening:

- Make relevant and extended contributions to discussions, allowing for and responding to others' input
- Prepare for and contribute to the formal discussion of ideas and opinions
- Make different kinds of contributions to discussions
- Present information/points of view clearly and in appropriate language

Revision Link

- <https://www.bbc.co.uk/bitesize/levels/zvhtng8>
- This can be used for both Maths and English.

Revision Link

- <https://www.skillsworkshop.org/category/literacy/functional-skills-english>
- Search for level 1

Revision Book

- <https://www.cgpbooks.co.uk/secondary-books/functional-skills/english/e1sra3-functional-skills-english-level-1-study-tes>

Links to Sample Exam Papers

- <https://qualifications.pearson.com/en/qualifications/edexcel-functional-skills/english.html>

Examiner Advice

Read the task thoroughly and use the bullet point instructions to structure your response.

