

Course teachers

- Year 12: Ms S Jowett
- Year 13: Ms S Jowett

Exam board: Edexcel (www.edexcel.com)

Assessment Scheme

- Two externally assessed exam units (units 2 & 3)
- Two internally assessed coursework assignment units (units 1 & 8)

Course expectations

- Attend the timetabled after school study sessions - *compulsory if you are below your target grade.*
- *Good time management in terms of meeting deadlines for coursework.*
- Complete a **minimum** of 5 hours independent study per week (see middle pages).
- Arrive to lesson on time and with the correct equipment (pens, rulers, calculator)
- Complete homework and meet deadlines for coursework.
- Be resilient. Don't give up. Make the effort that is required to be successful.
- Ask for help. Find your teachers outside lessons
- Follow our advice...we know what it takes for you to succeed!

Shoeburyness High School

Sixth Form

Start of Course Information

Business

BTEC Level 3 Extended Certificate

BTEC Business offers students the opportunity to study different types of businesses in different industries and apply this to coursework.

Business can be a complex subject and will require hard work and effort in each piece of work submitted. Business Studies will also require your own independent learning outside of class hours to complete coursework on time.

Business Studies can lead to a world of opportunities and will enable you to go on to study at any university or go into the world of work.

Shoeburyness High School Sixth Form September 2020

<p><u>Review the week's class notes</u></p> <ul style="list-style-type: none"> • Read through notes • Test yourself on formulas • Learn key definitions • Redo practice questions • Use revision cards to help you with key terms and formulas <p>Repeat this in short bursts every day!</p>	<p style="text-align: center;">BTEC Business students:</p> <p style="text-align: center;">You must complete a minimum of 5 hours of independent study per week!</p>	<p><u>Read the text book/revision guide/webpages</u></p> <ul style="list-style-type: none"> • Business revision guide- make notes, mind maps, revision materials. • Read ahead on assignment briefs. • Keep up to date with coursework • Use the book library for extra reading in BS1/BS2/BS3
<p><u>Meeting Assignment Deadlines</u></p> <ul style="list-style-type: none"> • Meet <u>all</u> assignment deadlines set • Use class notes to help complete coursework assignments • Use class time effectively to help complete assignments • Ask for help and advice where needed • Reference all sources (online and paper based) in your assignments 	<p><u>Complete past paper questions - Learn everything!</u></p> <ul style="list-style-type: none"> • For the exam units download past papers via the Pearson website. • Make revision materials such as mind maps or topic maps • Practice calculations using the calculation booklet • Learn all definitions • Learn all formulas • Practice – test yourself!!! <p>Repeat this in short bursts every day!</p>	<p><u>Read around the subject</u></p> <ul style="list-style-type: none"> • Use alternative BTEC text books to read around the subject • Read ahead on future topics • Use appropriate websites: <ul style="list-style-type: none"> ◦ Tutor2u.co.uk ◦ Cityam.co.uk ◦ Getrevising.co.uk ◦ Pearson.co.uk